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| **Organisation:** | **Venue:** | | **Date:** |
| **Department responsible:** | | | |
| **Job / Task:** | | | |
| **Prepared by (Name):** | **Signature:** | **Issue No:** | **Issue Date:** |

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| **PPE Required** |  |
| **Equipment Required** |  |
| **Maintenance Checks** |  |

**References *(Indicate “X” if applicable)***

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| Legislation | | Australian Standards | | Guidance Notes | |
| OSH Act 1984 | *X* |  |  |  |  |
| OSH Regulations 1996 | *X* |  |  |  |  |
| Environmental Protection Act 1986 |  |  |  |  |  |
| Environmental Protection (Unauthorised Discharge) Regulations 2004 |  |  |  |  |  |
| **Codes of Practice** | |  |  |  |  |
|  |  |  |  | **Other** | |
|  |  |  |  | Live peformance Australia Safety guidelines for the Entertainment industry |  |
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**Reviewed and**

**approved by:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_

Technical Management Representative Position Signature Date

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| **HAZARD PROMPTS:** *Is there potential for personal or environmental harm from / to …* | | | |
| **Hazard Type** | **Hazard** | **Hazard Type** | **Hazard** |
| Climatic / Natural Events | Wind, hail, rain, lightning, muddy, fog/mist, extreme weather conditions (cyclone, drought), events ( flood, landslide, bushfire) | Pressure | Hydraulic, hydrostatic / steam, mechanical / sprung, pneumatic / air, wind blast, ground / ground water (artesian) |
| Electrical / Magnetic | Low / high voltage, AC voltage, DC voltage, loss of power, magnetic fields, static electricity, control systems, earth leakage | Radiation | Electromagnetic, infrared, laser, radioactive, radio frequency, microwave, ultraviolet, welding flash, x ray |
| Biological | Legionella, infection (viral, bacterial), bites (animal, insect), fauna, flora, infection, needles, hepatitis | Sound / Vibration | Continuous / impact noise , community issue noise / vibration |
| Ergonomics | Lifting, pushing / pulling, bending / twisting, whole body / hand & arm vibration, work area design, hand tool use, awkward / sustained postures, repetitive motion actions | Social / Cultural | Cultural heritage, economic, legal systems, stakeholder expectations, resource utilization, license requirements, relationships (media / government /community), land & infrastructure access |
| Gravity | Stability, fall (at level / from height / into depth), falling object / material / load, roll away, roll over | Work Environment | Confined spaces, ventilation, slippery conditions, uneven or broken ground, pedestrians / people in work area, use of ladders / scaffolding |
| Personal / Behavioral | Fatigue, shift work, fitness for work (medication effects, reduced physical / mental capacity to work) | Substances | Chemicals, raw materials, products, gases, fumes, fibers, minerals, dust, explosives, flammables, solids |
| External Threat | Unauthorized entry, sabotage / arson, emergency situation (notification & evacuation) | Thermal/Fire/  Explosion | Ambient / radiant heat, cold stress, heat stress, contact (cold, hot), explosion, extreme cold / heat, fire, molten materials |
| Lighting | Low / high level | Waste | Pollution, waste creation / disposal / recycling, spill |

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| **Level** | **Description of Consequence or Impact** | **Consequence** | **Likelihood / Probability** | | |
| **L (3)**  *Likely* | **M (2)**  *Moderate* | **U (1)**  Unlikely |
| **H** (3)  *(High level of harm)* | Potential death, permanent disability or major structural failure/damage.  Off-site environmental discharge/release not contained and significant long-term environmental harm.  High Financial Impact  Legal Action | **H** (3)  *(High)* | **H (9)** | **H (6)** | **M (3)** |
| **M** (2)  *(Medium level of harm)* | Potential temporary disability or minor structural failure/damage.  On-site environmental discharge/release contained, minor remediation required, short-term environmental harm.  Medium Financial Impact  Breech resulting in fines | **M** (2)  *(Medium)* | **H (6)** | **M (4)** | **L (2)** |
| **L** (1)  (*Low level of harm)* | Incident that has the potential to cause persons to require first aid.  On-site environmental discharge/release immediately contained minor level clean up with no short-term environmental harm.  Low Financial Impact | **L** (1)  *(Low)* | **M (3)** | **L (2)** | **L (1)** |
| **Level** | **Likelihood / Probability** | | | | |
| Likely | Could happen frequently | | | | |
| Moderate | Could happen occasionally | | | | |
| Unlikely | May occur only in exceptional circumstances | | | | |

| **Step #** | **Task / Job Step** | **Possible Hazard** | **INITIAL RISK** | **CONTROLS**  **(What are you going to do to make the job as safe as possible?)** | **RESIDUAL RISK** | **PERSON**  **RESPONSIBLE** |
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| **SIGN ON** | | | | | | | |
| *I have taken part in the development of this SWMS / have been briefed on and understand the contents of this SWMS* | | | | | | | |
| **Date** | **Time** | **Name** | **Signature** | **Date** | **Time** | **Name** | **Signature** |
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